

Role Description: MEMBER

Background

The Royal Meteorological Society is the UK's Professional and Learned Society for weather and climate and its mission is **to promote the understanding and application meteorology for the benefit of all**. The Society plays a key role as the custodian of both the science and the profession of meteorology in the UK and has an important role to play internationally as one of the world's largest meteorological Societies.

Role

Ordinary Members of Council are nominated and elected in accordance with the Society's Charter and By-Laws. The Society is a registered charity and as such, each elected Member of Council serves as a Trustee of the Society. Trustees play an important role in helping to shape and develop the future direction of the organisation and have responsibility to oversee activities to safeguard the Society.

Responsibilities

The main responsibilities of Ordinary Members are to:

- attend meetings of Council normally held in February, June and October of each year at the Society's headquarters in Reading;
- actively contribute to Society affairs. Each member of Council may be asked to take on specific responsibilities to forward the aims and objectives of the Society. These may be one-off activities (representing the Society at a national event, working with Meetings Manager to deliver a one-day meeting) or a continuing activity or involvement with a project. It is important that elected Members of Council are actively engaged and willing to support the delivery of the Society's Strategy;
- contribute to and respond in a timely way to Council communications on a range of issues (responding to consultations, approval of accounts, etc);
- act as an Ambassador for the Society by promoting membership, aims and activities as and when the opportunity arises;
- attend the Society's Annual General Meeting, usually held May each year.

In addition to the specific roles defined here, Ordinary Members may take up membership of whichever of the Society's committees they wish to become involved with.

Requirements

The successful candidate will ideally have:

- commitment to the purpose, objects and values of the organisation
- understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship
- ability to complete tasks in timely manner
- willingness to ask questions
- experienced in different sectors of meteorology
- understanding of the organisational and financial position of the organisation
- ability to maintain confidentiality on sensitive and confidential information
- ability to analyse information and, when necessary, challenge constructively
- willingness to devote the necessary time and effort
- ability to think strategically without becoming too involved in the detail

In addition, it would be desirable if the candidate had experience or knowledge of the charity or voluntary sector, and experience of developing or delivering equality, diversity and inclusion initiatives.

Term of Office

An Ordinary Member serves a three-year term of office.

Support

The role will be supported by the Chief Executive and the Executive Team. This is a voluntary role and expenses will be reimbursed in line with the Royal Meteorological Society Expenses Policy.