

## Role Description: MEMBER

### *Background*

The Royal Meteorological Society is the UK's Professional and Learned Society for weather and climate and its mission is **to advance the understanding of weather and climate and its application for the benefit of all**. The Society plays a key role as the custodian of both the science and the profession of meteorology in the UK and has an important role to play internationally as one of the world's largest meteorological societies.

### *Role*

A Member of Council is nominated and elected in accordance with the Society's Charter and By-Laws. The Society is a registered charity and as such, each elected Member of Council serves as a Trustee of the Society. Trustees play an important role in helping to shape and develop the future direction of the organisation and have responsibility to oversee activities to safeguard the Society.

### *Responsibilities*

The main responsibilities of a Member of Council are to:

- attend meetings of Council normally held in February, June and November each year;
- actively contribute to Society affairs. Each member of Council may be asked to take on specific responsibilities to forward the aims and objectives of the Society. These may be one-off activities or ongoing activities or involvement with a project. It is important that elected Members of Council are actively engaged and willing to support the delivery of the Society's strategy;
- contribute to and respond in a timely way to Council communications on a range of issues (responding to consultations, approval of accounts, etc);
- act as an Ambassador for the Society by promoting its aims and activities including membership;
- attend the Society's Annual General Meeting, usually held in May or June each year.

In addition to the specific roles defined here, a Member of Council may take up membership of whichever of the Society's committees they wish to become involved with.

### *Requirements*

The successful candidate will ideally have:

- commitment to the purpose, objects and values of the organisation
- understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship
- ability to complete tasks in timely manner
- willingness to ask questions
- experienced in different sectors of meteorology
- understanding of the organisational and financial position of the organisation
- ability to maintain confidentiality on sensitive and confidential information
- ability to analyse information and, when necessary, challenge constructively
- willingness to devote the necessary time and effort
- ability to think strategically without becoming too involve in the detail.

In addition, it would be desirable if the candidate had experience or knowledge of marketing communication skills to create messages that engage, educate and empower an audience.

### *Term of Office*

An Ordinary Member serves a three-year term of office.

### *Support*

The role will be supported by the Chief Executive and the Executive Team. This is a voluntary role and expenses will be reimbursed in line with the Royal Meteorological Society Expenses Policy.